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Federal Department of the Environment, Transport, Energy and Communications DETEC
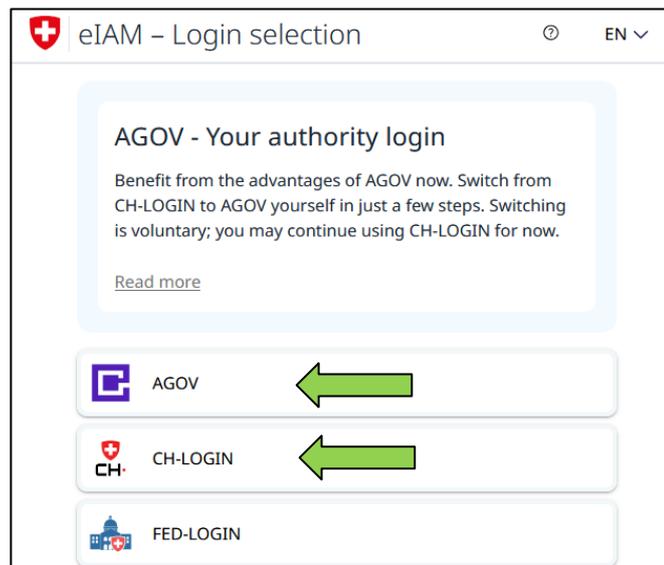
Federal Office of the Environment FOEN
Sector Climate

CORE instructions for VVB[1]

Submission of documentation on offsetting projects

Purpose

These instructions are intended to assist employees of approved validation and verification bodies (VVBs) for offsetting projects in submitting applications and monitoring reports (Art. 7 para. 1, Art. 8*b* para. 1, Art. 11 para. 3 and Art. 9 para. 5 CO$_2$ Ordinance, SR 641.711).

1   CORE login

To access CORE, you need a login for the e-mail address used for your approval. Go to the www.core.admin.ch website and select the desired login method (AGOV or CH-LOGIN). Please note that CH-LOGIN is only available until 31 October 2026. So if you do not yet have login details, we recommend that you create an AGOV login. If you already use a CH-LOGIN, please switch to AGOV in plenty of time before 31 October (see eIAM Help).

Further information on logging in with AGOV can be found under AGOV registration. If using CH-LOGIN, please refer to the instructions here: CH-LOGIN registration.

The first time you access CORE, you will be asked to accept the terms of use.

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[1] Release Tag 3.14.0 & latest (www.core.admin.ch/version.txt)

CORE instructions for VVB

2   Selecting your identity

Logging in takes you to your personal portal, where you can select your 'identity' as an employee of your OVV organisation.

Important :

The action «Register new identity» is only intended for applicants and project developers.

If you have not yet been assigned an ‚identity' as an employee for your organisation in the role of VVB, please **ask the overall manager** of your VVB to activate an ‚identity' for you with the Compensation Office.

For OVV organisations, only the Compensation Office manages employee and access rights in CORE. For more information, please refer to the online help (�).

3 Starting requests

Under 'Available requests', you can start a request for ‚COP Monitoring' report or ‚COP Application'.

Once requests are started, you will also find guidance on the required entries in online help (ⓘ).

4 Questions and assistance

If you have any questions or problems, please contact the Compensation Office (projects in Switzerland: kop-ch@bafu.admin.ch; projects abroad: carbonoffset@bafu.admin.ch).